

Joint Audit and Governance Work Programme

containing Joint Audit and Governance
Committee work to be undertaken
NOVEMBER 2021 – JANUARY 2022



What is the work programme?

The Audit and Governance Work Programme belongs to South Oxfordshire District Council's and Vale of White Horse District Council's Joint Audit and Governance Committee and sets out a schedule of work for the period shown above. It is a rolling plan, subject to change at each committee meeting; however, the councils may allocate additional work without notice.

| Item title | Meeting date | Lead officer | Why is it here? | Scope | Notes |
|--------------------------------------|--|--|---|---|---|
| Statement of accounts 2019/20 | Joint Audit and Governance Committee 30 Nov 2021 | Simon Hewings simon.hewings@southandvale.gov.uk | Each year the committee must approve each council's statement of accounts and ensure that they comply with the requirements of accounting practice. | The committee is asked to approve each council's statement of accounts and supporting documents for final sign-off by the committee's co-chairs and the councils' external auditor. | The requirement to approve the statement of accounts had been delayed due to further confirmation required from the external auditor. |
| Code of conduct annual report | Joint Audit and Governance Committee 30 Nov 2021 | Patrick Arran patrick.arran@southandvale.gov.uk | The committee has responsibility for having an overview of the standards of conduct framework for councillors, any co-opted members and parish councillors. | To review operation of the code of conduct. | |

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| Arrangements for investigating allegations under the member code of conduct | Joint Audit and Governance Committee 30 Nov 2021 | Patrick Arran patrick.arran@southandvale.gov.uk | The committee as part of its responsibilities is required to consider the arrangement for investigating complaints and recommend them to council to be adopted. | To consider and approve the arrangements for investigating allegations under the member code of conduct. | |
| Treasury management mid-year monitoring report 2021/22 | Joint Audit and Governance Committee 30 Nov 2021 | Simon Hewings simon.hewings@southandvale.gov.uk | The committee is responsible for the scrutiny of the councils' treasury management activity. | To review the councils' mid-year treasury management mid-year report. | |
| Review of Business Grants | Joint Audit and Governance Committee 25 Jan 2022 | Victoria Dorman-Smith victoria.dorman-smith@southandvale.gov.uk | The committee agreed to review of the business grants paid, including the impact arising from the Covid-19 pandemic. | To consider the internal audit review. | |
| Statement of accounts 2020/21 | Joint Audit and Governance Committee 25 Jan 2022 | Simon Hewings simon.hewings@southandvale.gov.uk | Each year the committee must approve each council's statement of accounts and ensure that they comply with the requirements of accounting practice. | The committee is asked to approve each council's statement of accounts and supporting documents for final sign-off by the committee's co-chairs and the councils' external auditor. | |

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| Corporate risk review | Joint Audit and Governance Committee 25 Jan 2022 Joint Audit and Governance Committee 25 Jan 2022 | Yvonne Cutler-Greaves Yvonne.CutlerGreaves@southandvale.gov.uk | The committee agreed to receive regular progress reports on the implementation of the risk management framework. | To review and comment on progress. | |
| Health and safety progress review | Joint Audit and Governance Committee 25 Jan 2022 | Hanif Brora hanif.brora@southandvale.gov.uk | The committee agreed to receive regular reports on health and safety. | To review and comment on the report. | |